# Cyber Essentials Scheme

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Applicant: English Volleyball Association,

Thank you for applying for certification to the Cyber Essentials Scheme Self-Assessment.

Congratulations, you have been successful in your assessment under the Cyber Essentials scheme.

I include below the results from the form which you completed.

| Question | Answer | Score | Comments |
|---|---|---|---|
| Please read these terms and conditions carefully. Do you agree to these terms?<br><br>NOTE: if you do not agree to these terms, your answers will not be assessed or certified | I accept | Compliant | |
| What is your organisation's name?<br><br>*For companies: as registered with Companies House.* | English Volleyball Association Ltd | Compliant | |
| What is your organisation's registration number (if you have one)? | 2023635 | Compliant | |
| What is your organisation's address?<br><br>*For companies: as registered with Companies House.* | SportPark, Loughborough University, 3 Oakwood Drive, Loughborough, LE11 3QF | Compliant | |
| What is your main business? | Other service activities Applicant Notes: National Governing Body for Sport | Compliant | |
| What is your website address? | http://www.volleyballengland.org | Compliant | |
| What is the size of your organisation?<br><br>Based on the EU definitions of Micro<br><br>(<10 employees and < €2m turnover),<br><br>Small (<50 employees and < €10m<br><br>turnover) , Medium (<250 employees<br><br>and < €50m turnover) or Large (<250<br><br>employees or < €50m turnover). | Micro (<10 Employees and <€2m Turnover) | Compliant | |

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| How many staff are home workers?<br><br>*Home workers are staff whose main work location is their home address and who work there for the majority of their time. This does not include office workers who occasionally work at home or when travelling.* | None | Compliant | |
| Does the scope of this assessment cover your whole organisation?<br><br>*Please note: Your organisation is only eligible for free Cyber Insurance if your assessment covers your whole company, if you answer "No" to this question you will not be invited to apply for insurance.* | Yes<br>Applicant Notes: Main Office Network | Compliant | |
| Please describe the geographical locations of your business which are in the scope of this assessment. | Loughborough | Compliant | |
| Please describe all equipment which is included in the scope of this assessment (please include details of laptops, computers, servers, mobile phones and tablets).<br><br>*All laptops, computers, servers and mobile devices that can access business data and have access to the internet must be included in the scope of the assessment.* | 1 x Host Server / 2 x NAS, 16 Devices, 3 x Corporate Mobiles (Andriod) | Compliant | |
| Please describe the networks that will be in the scope for this assessment (such as office network, home offices and firewalls) | Single office network | Compliant | |
| Please provide the name and role of the person who is responsible for managing the information systems in the scope of this assessment? | Stewart Dunne | Compliant | |
| Do you have firewalls at the boundary between your organisation's internal networks and the internet?<br><br>*You should have firewalls in place between your office network and the internet. You should also have firewalls in place for home-based workers, if those users are not using a Virtual Private Network (VPN) connected to your office network. Remember most internet-routers contain a firewall.* | Yes<br>Applicant Notes: Yes, provided and managed by Loughborough University | Compliant | |
| When you first receive an internet router or hardware firewall device it will have had a default password on it. Has this initial password been changed on all such devices? How do you achieve this? | Yes, via management console. | Compliant | |

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| Is the new password on all your internet routers or hardware firewall devices at least 8 characters in length and difficult to guess?<br><br>*A password that is difficult to guess will not be made up of common or predictable words such as "password" or "admin", or include predictable number sequences such as "12345".* | Yes | Compliant | |
| Do you change the password when you believe it may have been compromised? How do you achieve this? | Yes, escalation via support company. | Compliant | |
| Do you have any services enabled that are accessible externally from your internet routers or hardware firewall devices for which you do not have a documented business case?<br><br>*At times your firewall may be configured to allow a system on the inside to become accessible from the internet (such as a server or a video conferencing unit). This is sometimes referred to as "opening a port". You need to show a business case for doing this because it can present security risks. If you have not enabled any services, answer "No".* | No<br>Applicant Notes: No, secure firewall managed by University | Compliant | |
| If you do have services enabled on your firewall, do you have a process to ensure they are disabled in a timely manner when they are no longer required? Describe the process. | N/A | Compliant | |
| Have you configured your internet routers or hardware firewall devices so that they block all other services from being advertised to the internet?<br><br>*By default, most firewalls block all services from inside the network from being accessed from the internet, but you need to check your firewall settings.* | Yes<br>Applicant Notes: Yes, Firewall, Router managed by Uni | Compliant | |
| Are your internet routers or hardware firewalls configured to allow access to their configuration settings over the internet?<br><br>*Sometimes organisations configure their firewall to allow other people (such as an IT support company) to change the settings via the internet. If you have not set up your firewalls to be accessible to people outside your organisations or your device configuration settings are only accessible via a VPN connection, then answer "no" to this question.* | No | Compliant | |

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| Do you have software firewalls enabled on all of your computers and laptops?<br><br>*You can check this setting on Mac laptops in the Security & Privacy section of System Preferences. On Windows laptops you can check this by going to Settings or Control Panel and searching for "windows firewall".* | Yes<br>Applicant Notes: Yes, applied via Managed Service Agent | Compliant | |
| Where you are able to do so, have you removed or disabled all the software that you do not use on your laptops, computers, servers, tablets and mobile phones? Describe how you achieve this.<br><br>*This includes applications, system utilities and network services.* | Yes, Software audit completed, reviewed and actions taken | Compliant | |
| Have you ensured that all your laptops, computers, servers, tablets and mobile devices only contain necessary user accounts that are regularly used in the course of your business? | Yes<br>Applicant Notes: Yes, reviewed as part of recent audit | Compliant | |
| Have you changed the default password for all user and administrator accounts on all your laptops, computers, servers, tablets and smartphones to a non-guessable password of 8 characters or more? | Yes<br>Applicant Notes: Yes, reviewed as part of recent audit | Compliant | |
| Do all your users and administrators use passwords of at least 8 characters?<br><br>*A strong password typically is a mixture of at least 8 characters, numbers and symbols, the longer the better.* | Yes<br>Applicant Notes: Yes, reviewed as part of recent audit | Compliant | |
| Do you run software that provides sensitive or critical information (that shouldn't be made public) to external users across the internet? | No | Compliant | |
| Is auto-run or auto-play disabled on all of your systems?<br><br>*This is a setting which automatically runs software on a DVD or memory stick. You can disable auto-run or auto-play through control panel / system preferences.* | Yes<br>Applicant Notes: Yes, applied via Managed Service Agent | Compliant | |
| Are all **operating systems** and **firmware** on your devices supported by a supplier that produces regular fixes for any security problems? Please list any operating systems that are not supported. | Yes | Compliant | |
| Are all **applications o**n your devices supported by a supplier that produces regular fixes for any security problems? Please list any applications that are not supported. | Yes | Compliant | |

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| Is all software licensed in accordance with the publisher's recommendations? | Yes | Compliant | |
| Are all high-risk or critical security updates for operating systems and firmware installed within 14 days of release? Describe how you achieve this. | Yes, Patch Management is handled by the Managed Service agents | Compliant | |
| Are all high-risk or critical security updates for applications (including any associated files and any plugins such as Adobe Flash) installed within 14 days of release? Describe how you achieve this. | Yes, Patch Management is handled by the Managed Service agents | Compliant | |
| Have you removed any applications on your devices that are no longer supported and no longer received regular fixes for security problems? | Yes | Compliant | |
| Are users only provided with user accounts after a process has been followed to approve their creation? Describe the process. | Yes, escalation via management team and IT Support Company | Compliant | |
| Can you only access laptops, computers and servers in your organisation (and the applications they contain) by entering a unique user name and password? | Yes | Compliant | |
| How do you ensure you have deleted, or disabled, any accounts for staff who are no longer with your organisation? *When an individual leaves your organisation you need to stop them accessing any of your systems.* | Yes, via offboarding process. | Compliant | |
| Do you ensure that staff only have the privileges that they need to do their current job? How do you do this? *When a staff member changes job role you may also need to change their access privileges.* | Yes, managed by IT Support Company | Compliant | |
| Do you have a formal process for giving someone access to systems at an "administrator" level? Describe the process. | Yes, excalation via existing internal admins and IT Support company | Compliant | |
| How do you ensure that staff only use administrator accounts to carry out administrative activities (such as installing software or making configuration changes)? | Users do not have local administration rights | Compliant | |
| How do you ensure that administrator accounts are not used for accessing email or web browsing? | Users do not have local administration rights | Compliant | |
| Do you formally track which users have administrator accounts in your organisation? | Yes | Compliant | |
| Do you review who should have administrative access on a regular basis? | Yes | Compliant | |

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| Have you enabled two-factor authentication for access to all administrative accounts? | No | Compliant | |
| If no, is this because two-factor authentication is not available for some or all of your devices or systems? List the devices or systems that do not allow two-factor authentication. | Not available | Compliant | |
| Are all of your computers, laptops, tablets and mobile phones protected from malware by:<br><br>A - having anti-malware software installed?<br><br>B - limiting installation of applications to an approved set (ie using an App Store and a list of approved applications)?<br><br>C - application sandboxing (ie by using a virtual machine)? | A,B | Compliant | |
| Where you have anti-malware software installed, is it set to update daily and scan files automatically upon access?<br><br>*This is usually the default setting for anti-malware software.* | Yes | Compliant | |
| Where you have anti-malware software installed, is it set to scan web pages you visit and warn you about accessing malicious websites? | Yes | Compliant | |
| Where you use an app-store or application signing, do you ensure that users only install applications that have been approved by your organisation and do you document this list of approved applications? | Yes | Compliant | |
| Where you use an app-store or application signing, are users restricted from installing unsigned applications?<br><br>*By default, most mobile phones and tablets do not allow you to install unsigned applications. Usually you have to "root" or "jailbreak" a device to allow unsigned applications.* | Yes<br>Applicant Notes: Devices are not jailbroken or rooted. | Compliant | |
| Is your organisation domiciled in the UK **AND** your gross annual turnover less than £20m?<br><br>Please note: If your organisation is not domiciled in the UK with an annual turnover of less than £20m, then you are not eligible for free Cyber Insurance. | Yes | Compliant | |

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| If you have answered "yes" to the last question then your company is eligible for the included cyber insurance if you gain certification. If you do not want this insurance element please opt out here.<br><br>The cost of this is included in the assessment package and you can see more about it at https://www.iasme.co.uk/cyberessentials/automatic-insurance-cover/. | Opt-In | Compliant | |
| What is your total gross revenue? You only need to answer this question if you are taking the insurance.<br><br>*The answer to this question will be passed to the Insurance Broker in association with the Cyber Insurance you will receive at certification.* | £1 million | Compliant | |
| Is the company or its subsidiaries any of the following: medical, call centre, telemarketing, data processing (outsourcers), internet service provider, telecommunications or an organisation regulated by the FCA?<br><br>*You only need to answer this question if you are taking the insurance. The answer to this question will be passed to the Insurance Broker in association with the Cyber Insurance you will receive at certification.* | No | Compliant | |
| Does the company have any domiciled operation or derived revenue from the territory or jurisdiction of Canada and / or USA?<br><br>*You only need to answer this question if you are taking the insurance. The answer to this question will be passed to the Insurance Broker in association with the Cyber Insurance you will receive at certification.* | No | Compliant | |
| What is the organisation email contact for the insurance documents?<br><br>*You only need to answer this question if you are taking the insurance. The answer to this question will be passed to the Insurance Broker in association with the Cyber Insurance you will receive at certification and they will use this to contact you with your insurance documents and renewal information.* | s.dunne@volleyballengland.org | Compliant | |
| Have all the answers provided in this assessment been approved at Board level or equivalent? | Yes | Compliant | |

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| Has the attached Cyber Insurance Declaration been downloaded (by clicking here), completed and signed (by a Board level or equivalent signatory), then uploaded (using the function provided below)?<br><br>Please note:  The file upload must be in .PDF, .JPG or .PNG format. | Yes | Compliant | |

# CYBER ESSENTIALS

# Certificate of Assurance

## English Volleyball Association Ltd

SportPark, Loughborough University, 3 Oakwood Drive, Loughborough, LE11 3QF

Scope: Whole Company

## Complies with the requirements of the Cyber Essentials Scheme

Date of Certification: 31st July 2018
Recertification Due: Jul 2019
Certificate Number: IASME-A-07278
Profile Published:  February 2017

Certification Body: IntaForensics

CYBER ESSENTIALS

Assessor:          Damian Walton

*This Certificate certifies that the organisation named was assessed as meeting the Cyber Essentials implementation profile  published in February 2017 and thus that, at the time of testing, the organisations ICT defences were assessed as satisfactory against commodity based cyber attack. However, this Certificate does not in any way guarantee that the organisations defences will remain satisfactory against cyber attack.*

Accreditation Body: IASME® Consortium