



2015 Regulations

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1. Beach Volleyball in England

- 1.1. The responsibility for Beach Volleyball in England lies solely with Volleyball England, the governing body for Volleyball and Beach Volleyball in England.
- 1.2. Volleyball England sanctions events to be delivered by Event Promoters in conjunction with Volleyball England and in accordance with the guidelines produced by Volleyball England.

2. Volleyball England Beach Tour (“VEBT”)

- 2.1. The VEBT is the elite national beach volleyball tour sanctioned by Volleyball England.
- 2.2. Any interested party may apply to host a VEBT event, provided that the conditions set out in these regulations can be guaranteed. These regulations are accompanied by an Event Contract in which any variation to these conditions must be agreed and signed off by Volleyball England.
- 2.3. The VEBT will consist of multiple events which will include Men’s, Women’s and Junior’s competitions. The selection of events will be assessed by Volleyball England.
- 2.4. The VEBT will be played under International Volleyball Federation (FIVB) rules, subject to local conditions as determined by Volleyball England in consultation with the Tournament Promoter.
- 2.5. Each event must be registered with Volleyball England.
- 2.6. Registration with Volleyball England entitles each tournament to public liability insurance of £5 million.

Volleyball England reserves the right to alter these Regulations upon written notice to all Event Promoters. Any changes must be mutually agreed 6 weeks prior to the event.

3. Event Format

- 3.1. The Event Plan detailing the set up and event schedule must be agreed with Sanjib Sahota, Major Events and Commercial Manager of Volleyball England and the Promoter three months in advance of the date of the event.
- 3.2. Events will be played over at least two (2) days.
- 3.3. In addition to the 2 days of VEBT competition, there must be at least one Go Spike come and try court in operation for the duration of the event. Volleyball England will support the Promoter to identify a local club/other partner to operate the court, providing sustainable exit routes/pathways into Beach Volleyball/Volleyball clubs.

- 3.4. There will be 24 teams per gender at each event. This will consist of the top 20 ranked teams entered and the last 4 entries will be wildcards. Volleyball England will be allocated three wild cards and the Promoter 1 wild card. All other entries received after the limit is reached shall be held in a waiting list. A qualifier may be run upon agreement with Volleyball England. The number of teams entered at each event is subject to change at the discretion of Volleyball England.
- 3.5. The Promoter in agreement with Volleyball England shall decide the size of the top division. This division to be run on "double elimination" basis. Divisions may be run on a "pool" basis if decided by Volleyball England. Both the men's and women's finals shall take place on centre court. Junior VEBT finalists (if applicable) will also play on centre court where possible. Volleyball England will schedule matches accordingly.
- 3.6. The Men's, Women's and Junior's competitions will be played together.
- 3.7. The Junior VEBT matches to be played on Centre Court subject to time permitting and playing standard.
- 3.8. VEBT Finals
 - 3.8.1. The VEBT Finals will be played over at least 2 days.
 - 3.8.2. Entry to the VEBT Finals will be limited to the top ranked teams in the VEBT Champions Race based on Ranking Points and not based on Player Ratings. The number of teams in the VEBT Finals shall be a maximum of 8 teams per gender (including wildcards), the format to be decided by Volleyball England and the Promoter.
 - 3.8.3. A Challenger event will run alongside the Finals with the number of entries to be confirmed by Volleyball England.
 - 3.8.4. There will be two wildcard entries available for use at the discretion of Volleyball England in the Finals, and one wildcard entry available for use at the discretion of Volleyball England in the Challenger.
- 3.9. SideOut Live Scoring App
 - 3.9.1. The SideOut Live Scoring App will be used at each event.

4. Personnel Required

- 4.1. With agreement with Volleyball England, the local Promoter can appoint volunteers to positions usually provided by Volleyball England as specified in Schedule 2 of the regulations. Volleyball England will work with the Promoter to ensure all parties are happy with the workforce selected.
- 4.2. The Promoter in conjunction with Volleyball England will hold volunteer training sessions once the site set up is complete and prior to the tournament beginning. Volleyball England staff shall provide training for the volleyball specific activities such as court management. The Tournament Promoter shall provide any required training on local safety procedures etc.

- 4.3. Volleyball England shall appoint and pay a Chief Referee and as required additional qualified and registered beach referees for the duration of VEBT events.
- 4.4. Professional site security must be provided for the event. It is likely that this will only be from the end of play and overnight until the start of play. (Unless agreed otherwise by both parties).

5. The Site

- 5.1. The Site Plan detailing the layout of the site will be developed and approved by the Promoter and Volleyball England.
- 5.2. The site must be positioned in a high visibility and high footfall area which is close to public thoroughfare to ensure spectators have easy access.
- 5.3. Clearance from the local Council / Authority is required to ensure no other events are taking place within the event site. Access should be arranged to the event site 2 days prior to the event. De-rig to happen on the Monday following an event unless mutually agreed that Sunday evening is possible.
- 5.4. Sand quality must be of a suitable standard, loose fine grains with a minimum depth of 40cm. It is the Promoter's responsibility that the playing surfaces and adjacent areas are clean and free from any objects that may cause injury or discomfort to players/spectators at all times. The Technical Supervisor will check the site and suitability for play prior to the start of the competition.
- 5.5. At coastal locations, a minimum of 6 sand courts, including centre court, plus sufficient space for players', organisers', sponsors', and spectator areas must be available for the event.
- 5.6. At inland locations, a minimum of 3 sand courts, including one centre court, plus sufficient space for players', organisers', sponsors', and spectator areas must be available for the event. 2 sand courts may be used if the event is held over consecutive weekends.
- 5.7. The site must be clearly defined by signage and, where necessary, barriers to demark it as a competition area separate from the rest of the beach/venue.
- 5.8. Any public thoroughfare around and between the courts must be clearly marked to avoid public entering player, organiser, competition or other tournament areas.
- 5.9. There must be adequate litter bins or other receptacles throughout the site. The VEBT encourages recycling and environmental awareness. We aim to keep a clean site and promote care for the coastal environment to all who attend our events.
- 5.10. There must be an adequate supply of drinking water for players available throughout the event. This may be supplied as bottled water, in large containers on tap, or as access to a mains tap on site.

- 5.11. If possible, shower areas should be provided for the players at the site, or within easy walking distance.

6. Court Areas

- 6.1. All competition courts must conform to FIVB standards unless specified otherwise in these Regulations.
- 6.2. All competition courts should face in the same direction.
- 6.3. All free standing net posts must be padded.
- 6.4. Courts dimensions are 8m x 16m but the playing area must include a free zone on all sides:
 - 6.4.1. All courts must have a minimum free zone of 3 metres unless courts share a freezone in which case it must be 5 metres minimum.
 - 6.4.2. Centre court requires a total area of 18m x 26m plus a walkway of a minimum of 1.5 metres surrounding the centre court branding system.
- 6.5. Courts must be maintained and cleaned before the event and then during the event to provide a safe playing surface free of debris.
- 6.6. The courts will be inspected by the Chief referee prior to the start of each competition day. Should the Chief referee raise any concerns, these should be rectified in conjunction with the Event Manager.
- 6.7. Where possible, courts should be made available for training purposes by 6pm on the evening prior to the event.

7. Equipment

- 7.1. All equipment must be provided in accordance with the VEBT Equipment List and Requirements in Schedule 1 of these Regulations.
- 7.2. All Volleyball England equipment will be delivered at a time agreed between Volleyball England and the Event Promoter before the event commences. If appropriate the Promoter shall be responsible for the construction of the site. Volleyball England can be present to assist if required.
- 7.3. The Event Promoter must supply Volleyball England with a delivery address and contact name for any deliveries in advance of each event.

8. Seating

- 8.1. Grandstand seating must be provided for a minimum 150 seats around centre court.

- 8.2. The preferred configuration is to have the main stand on the seaward side of court; this will be highlighted in the agreed site plan.
- 8.3. Seating should be easily accessible from the public thoroughfare and be free of charge.
- 8.4. The seating must be up to the safety standards required by the local council, and any notification requirements must have been met in advance of the event.

9. Prizes and Awards

- 9.1. A minimum of £750 prize money which will be split equally between men and women.
£250 for the winners (Men & Women)
£125 for the 2nd placed teams (Men & Women)
Volleyball England will pay all prize money.
- 9.2. In addition, at least the top 2 placed teams in each gender must be presented with a trophy and/or medal provided by the Event Promoter. There may be an opportunity for the winners of each tour event or the champion's race to represent England in overseas competitions; this is subject to Volleyball England approval. Volleyball England must be part of the presentation ceremony.

10. Entertainment

- 10.1. Volleyball England will provide opportunities for crowd participation where possible throughout the event including using a sound system to play music and provide commentary. Dancers and other entertainments may be used upon agreement between the Promoter and Volleyball England. Competitions and giveaway prizes will be provided by Volleyball England. Promoters may upon approval furnish prizes.
- 10.2. The format and style of the presentations will be provided by Volleyball England and delivered by Promoters to ensure a consistent look and feel to the events. A separate presentation guide will be provided in advance of the event.

11. Health & Safety/Discrimination

- 11.1. Each Event Promoter must advise/work with the local Safety Advisory Group (SAG) of all proposed activity and ensure that all health and safety, emergency services, appropriate departments with the local authority are involved in the planning process and that all legal requirements are met and adhered to. A copy of the risk assessment completed by the Promoter must be sent to Volleyball England at the earliest opportunity.
- 11.2. Procedures must be in place for management of any urgent or non-urgent security threats throughout the event. The Promoter will advise Volleyball England of all emergency procedures. All staff must be briefed in the training session or at a convenient time.

- 11.3. The Event Promoter will fully comply with and maintain standards for safeguarding and protecting children in sport as set out in the policy document Standards for Safeguarding and Protecting Children in Sport issued by the National Society for the Prevention of Cruelty to Children's (NSPCC) Child Protection in Sport Unit.
- 11.4. The Event Promoter shall not discriminate on the grounds of gender, marital status, race, colour, disability, sexuality, age, occupation, religion or political opinion other than in accordance with all applicable laws.

12. Information Management

- 12.1. The Event Promoter shall provide local visitor information including accommodation options, directions, parking etc, in order to be published on the Volleyball England website.
- 12.2. Player entries to each event will be coordinated by Volleyball England. Any entries to other competitions being run alongside VEBT events shall be administered and coordinated by the Event Promoter. (Any such competitions must be approved by Volleyball England.)
- 12.3. Volleyball England will provide team entry lists, seeding's, draw details and other player information to the Event Promoter as necessary prior to each event.

13. Parking

- 13.1. The Event Promoter will allocate vehicle spaces to Volleyball England at no cost as agreed.

14. Accommodation

- 14.1. The Event Promoter is required to provide details of a tournament hotel close to the event site able to accommodate at least 40 people at competitive rates.
- 14.2. In addition, details of a camp site close to the event site should also be provided.

15. Food / Tournament Party

- 15.1. It is recommended that the Event Promoter make some fruit, snacks, and refreshments available in the Players' Area where possible. Any food or snacks for players will need to be approved prior to distribution.
- 15.2. The Promoter will provide lunch to key event personnel and referees. (12 people maximum this includes officials) on competition days only.
- 15.2 Where possible the Promoter should organise a Tournament party.

16. Medical Facilities

- 16.1. The Event Promoter must provide a First Aid kit facility and ice for the duration of the event.

- 16.2. It is strongly recommended that St John Ambulance or other qualified first aider is contacted to provide first aid cover.
- 16.3. In case hospitalisation is required, a plan of action must be in place to achieve this as quickly as possible.

17. Commercialisation Rights

- 17.1. Volleyball England reserve the rights in perpetuity to all sponsorship categories associated with VEBT and associated marks (including VEBT logo, title of VEBT tour)
- 17.2. Volleyball England will maintain a list of reserved commercial rights for the VEBT. In principle, the sponsorship hierarchy for the VEBT is as follows:
 - 17.2.1 Title Sponsor of VEBT
 - 17.2.2 Official Supplier/Partner of VEBT
 - 17.2.3 Local Partners
- 17.3. In order to support the commercial viability of VEBT event for local Promoters, with the exception of 'Title Sponsor of VEBT', the event Promoter may request a time limited release of rights reserved by Volleyball England in specific sponsorship categories.
- 17.4. In accordance with 17.3, each Promoter shall have the right to enter into contracts in respect of the sponsorship and other commercial exploitation in pre agreed categories, provided such contracts are not in conflict with any sponsorship Agreement, any Broadcasting Agreement, or any other contract relating to Volleyball England and the VEBT.
- 17.5. Volleyball England and the Tournament Promoter shall keep each other duly informed of the titles that any potential or secured sponsor operates within, in order to avoid any conflicts between VEBT sponsors and individual event.
- 17.6. Both parties must not approach each other's sponsors without prior agreement in writing.
- 17.7. Volleyball England is entitled to receive from all Promoters a list of all local sponsors, including respective names and product categories at least 8 weeks prior to the event
- 17.8. The Tournament Promoter must ensure that a VIP area for all sponsors and VIPs is available (as per schedule 1). In addition, Volleyball England and the Tournament Promoter shall ensure that all VEBT and local sponsors and/or their agencies are catered for throughout each event.

VEBT sponsors, as well as Promoter sponsors have the right to offer product prizes for spectator contests as well as giveaways at each VEBT event. All giveaways require Volleyball England approval; Volleyball England reserves the right to refuse giveaway items that conflict with VEBT tour sponsors/Partners. Volleyball England will advise the Promoter of any activity at the earliest opportunity and no later than 4 weeks prior to the start of the competition date.

18. Branding and Logos

- 18.1. Volleyball England will provide the local Promoter with the suggested VEBT board configuration layout 6 weeks before the event to allow for meaningful discussion on position of the local Promoter's sponsors boards.
- 18.2. The Centre court branding system including LED perimeter boards will be split as follows, Maritime Media having 70% whilst Volleyball England and the Promoter have the remaining 30%. Terms must be agreed between Volleyball England and the Promoter. If the LED branding system is not available the static branding system will be used. In this event Volleyball England will be allocated 80% of the boards and the promoter 20%
- 18.3. All Promoters agree to the standard branding/presentation layout of the centre court. No additional branding will be permitted to be used unless previously approved and locations agreed.
- 18.4. Any remaining space for boards, banners, flags and/or any other signage may be used following agreement between the Event Promoter and Volleyball England
- 18.5. The Promoter must include the Volleyball England Beach Tour Logo and any VEBT Sponsor/Partner Logos on all printed material or merchandise (Event staff or volunteer T-shirts), programmes, posters etc
- 18.6. The Promoter must include the Volleyball England Beach Tour Logo and any VEBT Sponsor/Partner Logos on any players kits produced. The minimum dimension of 8cm in diameter. Volleyball England to approve all kit designs before production.
- 18.7. The Promoter will ensure that the VEBT Tour logo and any Sponsor/Partner Logos are on the Promoters website and are mentioned in all communications at all times relating to the Tour.
- 18.8. Volleyball England will provide all artwork and designs to the Promoter 8 weeks in advance of the event for use on materials as detailed above.

19. Promotional Activities and Merchandising

- 19.1. A range of promotional activities may be organised by Volleyball England or sponsors during the event. Such activities include but are not limited to merchandising and sampling.

- 19.2. Volleyball England has the right to allocate space to their sponsors for sampling, sales or demonstrations. It is understood that applications to the Local Authority will be required and they have the final say on activity. Prior written application from Volleyball England to the Local Authority will be necessary. This must be submitted to the Local Authority 4 weeks prior to the event.
- 19.3. Promoters have the right, by prior agreement with Volleyball England, to allocate their space to local sponsors or suppliers for sampling and demonstrations. Such sponsors must have no conflicting interests with any Volleyball England or VEBT sponsor and requires the approval of Volleyball England.
- 19.4. Volleyball England has 100% rights of the sales of official merchandising, implemented in conjunction with its sponsors and/or partners/suppliers. All Merchandise that is produced for sales bearing the VEBT or Volleyball England brand requires the approval of Volleyball England.

20. Television

- 20.1. Subject to individual written agreements which may be in place with individual Event Promoters, Volleyball England owns and is entitled to sell all the rights relating to television and broadcasting of the VEBT.
- 20.2. If a television broadcaster is due to attend the event, the Event Promoter will be contacted in advance by Volleyball England. The Event Promoter must also contact Volleyball England immediately upon becoming aware of attendance by a television broadcaster.
- 20.3. The broadcaster will be responsible for any equipment and stands as required. The Event Promoter should assist wherever possible in the set up of equipment. Broadcaster and event Promoter to ensure all relevant health and safety legislation is adhered to.
- 20.4. The broadcaster should be provided with tournament information and results throughout the tournament, together with any other relevant information such as player bios etc.

21. Promotional Material & Programmes

- 21.1. All printed promotional materials must carry the official VEBT name and logo and those of the VEBT Sponsor/Partners and must be approved by Volleyball England.
- 21.2. The Event Promoter must produce a marketing plan which will detail what marketing activity will be carried out and which media channels will be approached locally, regionally and nationally. Volleyball England's marketing plan to be given to the local Promoter by 30th April preceding the events to ensure no overlap in marketing occurs.
- 21.3. Volleyball England will market and promote the Event as part of the VEBT on the Volleyball England website, the VE e-newsletter and will produce and circulate press releases where appropriate.

22. Press & PR

- 22.1. Each Event Promoter must commit to the appointment of a tournament press officer who will liaise with Volleyball England and promote the event
- 22.2. The tournament press officer will be responsible for promoting the event to all local media (press, TV, radio, internet well in advance and keep them regularly informed).
- 22.3. Press releases sent by the tournament press officer must be approved by VE where possible. All press releases and other press and PR materials must carry the official VEBT name and logo and those of the VEBT title sponsor/s. Volleyball England also agrees to include other tournament sponsors where appropriate.
- 22.4. Volleyball England will work closely with Promoters and support the tournament press officer to ensure effective communication of the events
- 22.5. Volleyball England will be responsible for administering and distributing all results, player rankings and other relevant information after each tournament

23. Event Legacy

- 23.1. Each Event Promoter must have a plan in place for using the event to promote or develop beach volleyball locally (please see section 3.3). This may include Go Spike sessions and Go Spike Come and try courts. Other options include engaging with County Sports Partnerships, Community Development Coaches, Higher Education Volleyball Officers, schools and local clubs in the delivery of the Event.
- 23.2. Each Event Promoter should make every effort to work with Volleyball England to achieve the objectives of the Volleyball England Strategic Plan 2014-17, which includes increasing participation in the sport of beach volleyball and enhancing the overall experience of all participants, including athletes, officials, volunteers, sponsors and spectators.

24. Financial Terms

- 24.1. The financial terms of each event are subject to a contractual agreement with each individual Event Promoter.
- 24.2. The Event Promoter must produce a detailed budget in order to ensure that the Event is financially viable and meets the requirements as set out in the VEBT Regulations.
- 24.3. Unless otherwise agreed with the local Promoter, player registration and entry fees will be retained by Volleyball England. All finances to be paid to the Promoter on receipt of an invoice.
- 24.4. The Event Promoter shall ensure that all third party costs related to all services or purchases are paid for directly by the Event Promoter.

Schedule 1 – Equipment List and Requirement

Item		Provided by
Court lines	Required for all courts	Volleyball England
Posts & nets	Required	Volleyball England
Post padding	Required for free standing posts	Volleyball England
Referee stand	Required for centre court	Volleyball England
Scoreboards	Required for each court	Volleyball England
Chairs for players and scorers	Required for centre court	Volleyball England
Table for scorers	Required for centre court	Volleyball England
Tournament Information Display Board	Required	Volleyball England
Bracket Display Boards	Required	Volleyball England
Podium	Required	Volleyball England
Sound System	Required	Volleyball England
Rakes/sand pushers	Required	Volleyball England
Shovels / spades	Required – minimum 4	Volleyball England
Sandbags for anchors	Required – minimum 16	Volleyball England
Match Balls	Required – minimum 12	Volleyball England
Ball pressure gauge	Required	Volleyball England
Whistles	Required	Volleyball England
Net height gauge	Required	Volleyball England
Cool boxes for drinks	Recommended	Volleyball England
Courtside signage and banners	Required	Volleyball England with Event Promoter
Parasols	Required	Volleyball England
Marquees (must have walls available)	Required – (sizes as below but also dependent on site plan)	Check with VE
Control / Administration Area	6m x 3m	Volleyball England
Commentators Area	3m x 3m	Volleyball England
VIP Area	6m x 3m	Event Promoter
VE Information area	3m x 3m	Volleyball England
Referees / Officials Area	3m x 3m	Volleyball England
Players Area – lounge	8m x 4m	Event Promoter
Players Area – changing	3m x 3m (x2)	Event Promoter
Massage / Physiotherapy Area	3m x 3m	Event Promoter
First Aid	3m x 3m	Event Promoter
Crowd control barriers (CCBs) – or other agreed system	Required – numbers dependant on site plan	Event Promoter
Chairs and tables for marquees	Required – minimum 6 tables and 12 chairs	Event Promoter
Litter bins (+ recycle bins)	Required – minimum 12	Event Promoter

Schedule 2 – Personnel Requirements

Unless already allocated below, the responsibility for providing these personnel is to be agreed between Volleyball England and the Event Promoter. Volunteers may be sourced by the Event Promoter, e.g. through local volleyball clubs or volunteer schemes. Sanjib Sahota Major Events and Commercial Manager Volleyball England will be the lead person responsible for the VEBT.

Personnel		Provided by
Technical Supervisor	Required	Volleyball England
Competition Manager	Required	Volleyball England
Operations Manager and set up crew	Required 3 Minimum	Volleyball England
Chief Referee	Required	Volleyball England
Referees	Required – 4 minimum	Volleyball England
Announcer / DJ	Required	Volleyball England
Dancers / Entertainers	Optional	Volleyball England
Scorers	Required – 2 minimum	Event Promoter
Photographer	Recommended	Event Promoter
Site Manager	Required	Event Promoter
Site set up / set down assistants	Required – negotiable	Event Promoter
Court Managers	Recommend 1 per court	Event Promoter
Line Judges for finals day	Required – 2 minimum	Event Promoter
Ball Retrievers for finals day	Required – 8	Event Promoter
Scoreboard operators for centre court	Required – 3 minimum	Event Promoter
Welfare Officer	Required	Event Promoter
Tournament Press Officer	Required	Event Promoter
First Aid	Required	Event Promoter
Physiotherapist / Sports masseur	Strongly Recommended	Event Promoter
Security	Required	Event Promoter