

TERMS OF REFERENCE

Referee Commission

ROLE – updated September 2016 - 2017

Referee Commission oversees the education, development, selection and appointment of referees/officials for all forms of volleyball at domestic and international levels, aiming at excellence in all activities at all levels.

- To annually nominate appropriately skilled and experienced members of the Commission to the Board for approval
- To formulate and apply selection criteria and make appointments across all levels
- To assist with the preparation of and adherence to budget
- To cooperate with other commissions and bodies within Volleyball England (e.g. beach, competitions, sitting, coaches) to facilitate education of and good working relationships with players and coaches and to provide guidance on the needs of officials at all stages of development
- To oversee the selection process for staff referee and tutors.
- To be responsible for overseeing the conduct of all referees whether beach, indoors or sitting at all levels from novice through to International. Including, where necessary, investigation of referees' conduct and disciplinary action against referees
- To monitor referee education and development schemes nationally, regionally and individually
- To facilitate communications between the regions and the commission
- To oversee all referee/officials education
- To review the practice of course delivery and assessment of all referee education courses and accredited workshops to include the adoption of a quality management system
- To oversee the appointment of members concerned with refereeing matters onto other commissions, e.g. Beach commission, Competitions commission.
- To ensure that fair and equitable services and standards are applied in all areas within its responsibility.
- To act as ambassadors/representatives of Volleyball England.
- To act as a facilitator in the delivery of Volleyball England's Strategic Plan by working in partnership with paid employees in ensuring outcomes from the Volleyball England Delivery Plan are successfully achieved.
- To provide opportunities for referees to access high quality education activities at all levels of the referee pathway.

COMPOSITION

Referee Commission comprises;

- President and "Who's the Ref" manager
- Elite and International Development Commissioner
- Competitions Commissioner and "Who's the Ref" deputy manager
- Regional Coordination Commissioner also responsible for Referee Course Coordination.
- Referee Observation Commissioner
- Coaches liaison and Technical Commissioner
- Sitting Commissioner
- Beach Commissioner
- International Beach development Commissioner

MODUS OPERANDI

Referee Commission will meet a minimum of 4 occasions with addition communication via electronic systems per year.

All commission member will be volunteers and will commit as much of their spare time as possible to service the variety of areas that provide a service to Volleyball England by increasing the numbers of officials and by continuing to increase the development of current membership by observations and training.

CONFLICTS OF INTEREST

Should there be any incident involving any members of the commission whereby a disciplinary case is to be heard they will not take part in any investigation or discussion.

ROLES AND RESPONSIBILITIES

Expert members provide expertise and strategic direction to VE. They will be a support for VE staff in relation to providing any updates of rules and procedural change at international level

Each individual would seek further advice and expertise outside of the group as necessary and liaise with Commission or Department heads as appropriate.

Most individuals have experience that straddles other areas, so although there is a lead identified in each case, this is not to be an exclusive area and it is envisaged that all members of the group would be supportive of the group as a whole and all topics and be involved and supportive as required.

Each will be a voluntary role. Any reasonable out of pocket-expenses will be met in accordance with the Association's Expenses Claim Policy.

MEETINGS & COMMUNICATION

12th November 2016

Other meeting to be arranged at next meeting.

AREA	ROLE	INDIVIDUAL(s)	COMPETENCIES	NOTES
Training and Development	Identifying and implementing any information or technology to assist in training and development. Identifying and training personnel who can deliver training where necessary.	Steve Evans (President)	Olympic and Paralympic field of play manager. National Grade referee. Staff Tutor. Preparing to Teach in the Lifelong Learning Sector (PTLLS) (6302) (Certificate). C.E.V. Supervisor	Continual monitoring of C.E.V. and F.I.V.B information resources. Implication of V.E. strategic requirement and competition regulation changes. Tutor assessor Grade 4 Tutor Observer. International Events Technical Director
Coaching Liaison	Updates referee commission and Coaches Commission on any changes in FIVB technical information.	Nick Heckford (Vice President)	International Referee Olympic and Paralympic NTO.	Grade 4 Tutor Observer
Technical				
Elite and Indoor International Development	Identify and develop individuals who have the potential to attain the ability to service our referee obligations internationally.			
Finance	Advice President in managing the Referee Commission budget and produce regular forecasts and advice commission on expenditure.		Qualified Accountant	
Competitions	Liaison with Competition commission with regard to all refereeing requirements affecting all V.E approved competitions	Martin Shakespeare.	National Referee. Olympic & Paralympic NTO Manager. Skills in IT and software.	Competitions Commission member. Grade 4 tutor Observer International Events NTO Manager

Regional	Liaison with all regional referee administrators, providing a link between the local and regional associations with any national issues.	Richard Morten	Grade 1 Referee Olympic and Paralympic Referee Manger. Skills in IT and MS software. Preparing to Teach in the Lifelong Learning Sector (PTLLS) (6302) (Certificate).	Grade 4 Tutor Observer International Events Referee Manager
Referee Course coordinator	Administer the requirements for all Grade 4 course in conjunction with V.E. Staff and systems.			
Elite and Beach International Development	Identify and develop individuals who have the potential to attain the ability to service our beach referee obligations internationally.	Greg Thompson	International Beach referee.	Beach Tutor Beach Observer
Beach Volleyball	Administer and keep commission updated on Beach volleyball referee issues. Recommend any individuals for future development.	Debra Smart.	National Grade Referee. Olympic Beach Referee manager. Beach Referee Preparing to Teach in the Lifelong Learning Sector (PTLLS) (6302) (Certificate).	Grade 4Tutor. Observer. VEBT & Beach competitions Referee Manager
Sitting Volleyball	Administer and keep commission updated on all sitting volleyball referee issues. Liaise with Competition commissions by providing officials for all sitting Grand Prix events. Recommend any individuals for future development.	Glynn Archibald	International Sitting Referee. National Grade Referee. Olympic and Paralympic NTO. Preparing to Teach in the Lifelong Learning Sector (PTLLS) (6302) (Certificate).	Grade 4Tutor Observer Sitting Grand Prix referee Manager
Observer Coordinator	Utilising the list of referees that has been identified for development appoint appropriate observers	Sebastian Widlarz	International Referee	Grade 4 Tutor Observer

<p>“Who’s the Ref Database “ Administration</p>	<p>Administer the “Who’s the Ref” online appointment system.</p>	<p>Steve Evans; Manager Martin Shakespeare; Deputy Manager Diane Hollows; Deputy Manager</p>	<p>Appoint officials to all VE competitions and maintain the system by keeping it up to date with the correct contact details.</p>
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