

WORK PLACEMENT – GO SPIKE LEAGUE ASSISTANT



GO SPIKE LEAGUE ASSISTANT

BACKGROUND INFORMATION:

2015 saw the launch of the very first Go Spike Workplace League, involving London based charities. Pilots and matches took place in Hyde Park, with ten charities fielding twelve teams, each competing to win the league.

We are keen to build on the success of the inaugural Go Spike London Charities League, and are looking to appoint a Go Spike League Assistant to take on the administration of the programme, and drive participation.

PLACEMENT DETAILS:

START DATE:	February 2016
LENGTH & DURATION:	One day per week (February – September)
PLACEMENT AREA:	Participation
SUCCESS CRITERIA:	A fully functioning Go Spike League with record numbers

ROLE DESCRIPTION:

Working alongside the Adult Participation Manager, you will be responsible for promoting and administrating the second year of the Go Spike London Charities League, in addition to any new leagues.

Roles and responsibilities could include:

- Promoting the Go Spike London Charities to new charities in London
- Communicating dates and venues with existing league members
- Creating and monitoring a League Republic hosted site
- Generating fixtures and communicating these
- Creating content to share on social media and promote the league
- Keeping records of participation numbers and match results
- Assisting with any other league pilots as they arise

We are looking for somebody who is organised, and shows a good use of initiative when communicating with a range of parties. The Go Spike League Assistant will be able to work independently, and will be confident to be responsible for work areas within the league. A good understanding of social media and creative thinking will be beneficial to this role.

WORKING HOURS AND FURTHER DETAILS:

The Go Spike League Assistant will be required to be in the Volleyball England Office for a minimum of one day a week throughout from February to August, to assist in the planning and communication of Go Spike League Activity. It is requirement to attend any new league pilots as they arise.

FURTHER DETAILS:

For more details on the role, please contact Hannah Winsbury by [email](#), or on 01509 2277 23. To apply, please return the Application Form below no later than Friday 15th January 2016.

Please note this is an *unpaid* placement opportunity. Volleyball England are unable to reimburse any expenses relating to this placement, including but not limited to travel costs, accommodation or sustenance.

APPLY TODAY

If you are interested in this opportunity, please complete the below form and return to Hannah Winsbury by post (Volleyball England, SportPark, 3 Oakwood Drive, Loughborough, Leicestershire, LE11 3QF) or via [email](#).

Please note the closing date for this placement is **Friday 8th January 2016**.

PERSONAL DETAILS:

Full Name:

Date Of Birth:

Email Address:

Telephone Number:

College/University (if applicable)

Do you consider yourself to have a disability or medical condition we should be aware of? If yes, please state here:

CURRENT STRENGTHS & OBJECTIVES:

Referencing the Role Description above, what are you current strengths?

Why are you interested in this specific Work Experience Opportunity?

What are you looking to get out of your Work Experience placement?

Do you have any availability issues we should be aware of?

