

WORK PLACEMENT – CLUB DEVELOPMENT ASSISTANT



CLUB DEVELOPMENT ASSISTANT

BACKGROUND INFORMATION:

Volleyball England are committing to helping our clubs develop and maximise their potential. We are looking for somebody who shares these beliefs and values to audit clubs in the Leicestershire region and offer one-on-one guidance and development support. This project is a fantastic opportunity to make a real difference to volleyball clubs across this region.

PLACEMENT DETAILS:

START DATE:	January 2016 (TBC)
LENGTH & DURATION:	January – April (TBC)
PLACEMENT AREA:	Membership, Development, Participation
SUCCESS CRITERIA:	Strong club audit, club development plans in place for clubs

ROLE DESCRIPTION:

The Club Development Assistant will work alongside the Membership and Participation team in order to drive programmes to meet Whole Sport Plan targets, and create a legacy of sustainable volleyball clubs in the Leicestershire Region. Partnership work with County Sports Partnerships is strongly encouraged.

Roles and responsibilities may include:

- Auditing the current club provision
- Collaboratively working with clubs and County Sports Partnerships
- Marketing our current programmes and engaging clubs with these
- Assisting with funding bids to help develop clubs
- Linking clubs to relevant information
- Supporting clubs with writing development plans
- Reviewing the programme upon completion

We would ask that the Club Development Assistant is able to work on the project until funding bid decisions have been made to ensure consistency and transparency within the programme.

WORKING HOURS AND FURTHER DETAILS:

The Club Development Assistant will be required to be in the Volleyball England Office for a minimum of one day a week from January 2016. Working from home is a possibility, and days/hours are flexible to fit your individual needs.

FURTHER DETAILS:

For more details on the role, please contact Hannah Winsbury by [email](#), or on 01509 2277 23. To apply, please return the Application Form below no later than Friday 15th January 2016.

Please note this is an *unpaid* placement opportunity. Volleyball England are unable to reimburse any expenses relating to this placement, including but not limited to travel costs, accommodation or sustenance.

APPLY TODAY

If you are interested in this opportunity, please complete the below form and return to Hannah Winsbury by post (Volleyball England, SportPark, 3 Oakwood Drive, Loughborough, Leicestershire, LE11 3QF) or via [email](#).

Please note the closing date for this placement is **Friday 15th January 2016**.

PERSONAL DETAILS:

Full Name:

Date Of Birth:

Email Address:

Telephone Number:

College/University (if applicable)

Do you consider yourself to have a disability or medical condition we should be aware of? If yes, please state here:

CURRENT STRENGTHS & OBJECTIVES:

Referencing the Role Description above, what are you current strengths?

Why are you interested in this specific Work Experience Opportunity?

What are you looking to get out of your Work Experience placement?

Do you have any availability issues we should be aware of?

