

**Meeting: Coaches Commission**

**Date: 22 August 2016**

**Location: SportPark, Loughborough**

**Attendees:**

Gillian Harrison	Luke Thomas
Steve Jones	Jefferson Williams
Louise O'Reilly	Steve Matthews

**Circulation:** As above, plus Denise Austin, Keith Trenam, Bryan Youlden Tracey Norwood

	<b><u>Apologies</u></b>	<b><u>ACTION</u></b>
	Denise Austin, Keith Trenam	
<b>1</b>	<b><u>ACTIONS FROM PREVIOUS MINUTES</u></b>	
	<p>Level 3 practical assessment document has been redrafted. Now does not expect a two-hour assessment, but one hour plus questioning and review of season plan. Need to look at the assessment criteria again. Gillian &amp; Luke to review final draft and send to Louise</p> <p>Review of how we can assess due to availability of tutors: Test the process of video submission and Skype review with Sandra Stoll</p> <p>AVRA &amp; ADL – discussed in later agenda item but these need to be pre-requisites for tutors. There can be support in hardship cases. Possibility of an assessor and education course for the sport developed by 1<sup>st</sup> 4 Sport.</p>	<p>Gillian &amp; Luke - Aug</p> <p>Louise &amp; Luke - Sept</p> <p>To note</p>
<b>2</b>	<p><b><u>Outline of current projects</u></b> Gillian and Louise went through the qualifications review and updated on the current thinking; philosophy; EAST principles, mapping the qualifications across the three levels and then assessing what is left in the gaps to form the pathway.</p> <p>All agreed that we need to look at the assessment process and how we offer more support to the learner.</p>	<p>5 November in the diary for the review of the qualifications: invite QRG &amp; Jose &amp; Sofia</p>
<b>3</b>	<p><b><u>New L1 Resource</u></b> Reviewed proposal to upgrade the L1 resource. Agreed that we do not need to invest at the current stage (time, cost). There is more need to have a course handout resource with notes and guides to accompany. Such as the philosophy of the NGB, games based approach to learning, movement. This can be produced as we review the qualification.</p> <p>Luke suggested that we see if Sue Gozansky book is still available; Coaches' Survival Guide</p>	<p>Louise to let RH know decision</p> <p>Louise to contact Sue.</p>

<p>4</p>	<p><b>Tutor Review &amp; Activity</b></p> <p>Louise presented the tutor mapping documents that showed who had tutored, linked to clubs, linked to courses. This has highlighted that we have enough tutors to meet current need (apart from the NE where there is a gap at L2). Based on this, there is no need for additional tutors, we just need those we have to be active. (will review when re-select the tutors for 2017-2021)</p> <p>Question around the suitability of tutors. One tutor displaying poor behaviour and candidates have commented. Needs to be investigated and new tutor agreement needs to consider how we enforce standards.</p> <p>In tutor review paper, suggested we differentiate between UKCC L1&amp;L2 (and course director role), simplify the roles to workshop tutor, UKCC tutor, senior tutor(L3). Add in L3 assessor role. We also need to recruit more L3 assessors where gaps exist. EG Dave Goodchild for the North East. Someone in NW.</p> <p>L2 &amp; L3 – agreed that we appoint and recruit when we have a need. There is no current need apart from NE. Awaiting the acceptance of Luke as a L3 tutor.</p> <p>Clarification of the training process was given; Shadow and co-deliver is one process due to the number of courses we have. Trainee does not get paid. Trainee given area to deliver.</p> <p>Also as part of tutor agreement, they need to attend two out of four conferences.</p> <p>New tutor agreement paper to be discussed at 5 November meeting.</p>	<p>Louise to talk to tutor and look at customer feedback from 1<sup>st</sup> 4 Sport &amp; IV tutor - Aug</p> <p>Louise to send names of L3 assessors.</p> <p>Louise to remind Craig - Aug</p> <p>Louise to add to tutor review paper</p> <p>Louise to finish and circulate end October</p>
<p>5</p>	<p><b>Tutor Conference Discussion on agenda</b></p> <p>Agreed on Jose and Sofia to present on new philosophy, direction of course teaching, pathway creation.</p> <p>Also agreed on:</p> <p>Future of Coaching (general themes, EAST, making your coaches welcome (Louise &amp; Gillian)</p> <p>Developing the tutor's eye (Luke)</p> <p>Talent testing principles (video available)</p> <p>Paperwork clinic – bring your admin queries (Bill L1 &amp; Luke L2)</p> <p>Reflect &amp; Share – last course. What went well, not so well in your last course</p> <p>Reference the new movement qualification.</p>	<p>Luke to ask Mark Harris</p>
<p>6</p>	<p><b>New movement qualification</b></p> <p>Steve presented the new movement course from scuk to replace the old version. Steve is trained as a tutor. This is the new course we should now promote.</p>	

	<p><b>New Games For Understanding qualification</b>  Three day course from Sports Structures, £195. Steve is a tutor. This fits with our philosophy of how we want to teach volleyball.</p>	Louise to send syllabus to Commission & Jose & Sofia
7	<p><b>Art of Coaching proposal</b>  Louise presented the paper on working with AOC to have an online platform. Members raised concerns that she will address in her detailed proposal:  increase in fees will not continue after three years  Who owns the content?  Tech back up and compatibility  Can we move the log book online?  Will it make the booking process more complicated for learners?  Make sure it does not affect completion rates (L1 is near to 100%)</p>	Louise to draft detailed proposal and talk to 1 <sup>st</sup> 4 Sport. Update at 5 Nov meeting.
8	<p><b>Production &amp; distribution of the new beach book</b>  Louise showed the book that was printed two weeks ago. 30 sold to date. Printed initial run of 200. Need to see if FIVB want to use as a text book. Louise has been in touch with Sven and he has not been clear.</p>	Louise to be more blunt
9.	<p><b>Coaches' Commission terms of reference</b>  Reviewed last version of the terms from 2014. All members agreed that their roles were OK.  Minor amends were to the England coach appointments; co-opting expert members, coach trainers are called 'tutors' now.  All members happy with the work plan.  Technical role – Jefferson happy to look at providing technical curriculum guidelines for seminars that we want to deliver regionally (with B Youlden Support).  Louise to issue list of coaches and tutors who have registered interest in delivering seminars for</p>	<p>Louise to redraft &amp; issue to Martin Lyndsey.  Denise and Keith to approve roles.  All to feedback.  Keith to confirm technical role and support Jeff.</p>
	<p><b>AOB</b>  Blocking documents – approved and now need to be circulated  Louise also mentioned L1 induction slides were on new format  Update on Talent Foundation Series – Louise updated that Bournemouth, Sheffield, Essex, Ernest Bevin had all trained tutors to deliver TFS events.</p>	<p>OL to reformat  FS to circulate to all tutors (back end)  All to note</p>

**Time and date of next meeting:** Saturday 5 November; Saturday 18 March.