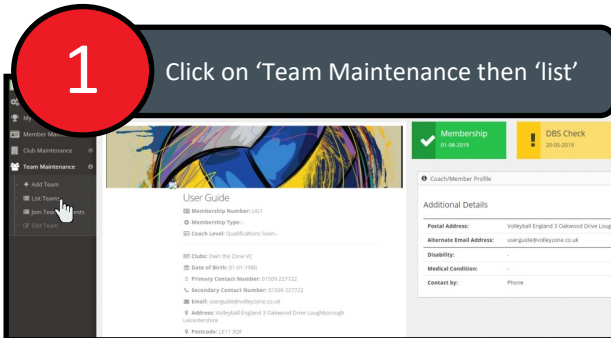


HOW TO UPDATE YOUR TEAM PROFILE

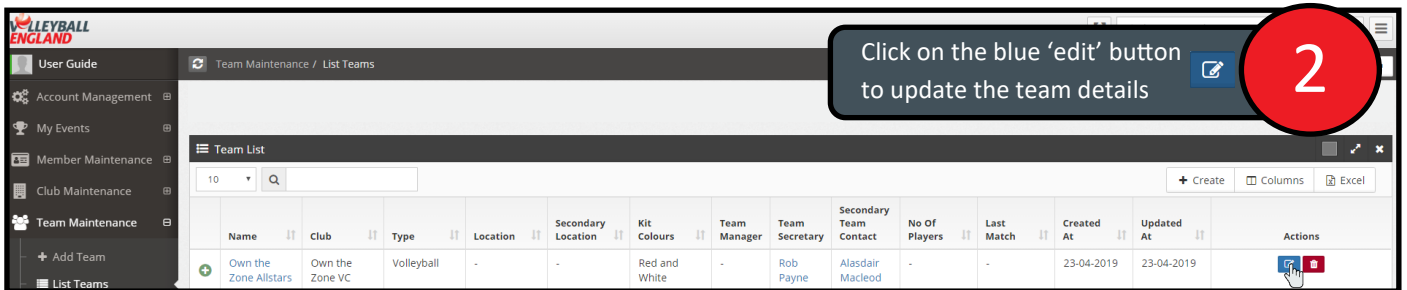
1

Click on 'Team Maintenance then 'list'



Click on the blue 'edit' button to update the team details

2



3

Review and edit your team information. All boxes with a '*' need to be populated. Once completed scroll to the bottom of the page and click 'submit'

Edit Team - Own the Zone Allstars

General

Team Name *

Primary Playing Location *

Kit Colours *

Team Type *

Secondary Playing Location

Club *

Submit

Scroll down the page to 'Team Roles' to view which roles have been assigned.

4

Assigned Roles

Player Team Secretary Secondary Team Contact

Unassigned Roles

Chairman Head Coach Club Secretary Fixtures Secretary Coach Team Secretary Vice Chairman

Assignments

Select Member	Role type	Team	Role Requirements
(p) Fiona Sweetman (BH4855675)	Player	Own the Zone VC	-
Jonathan Moore	Player	Own the Zone VC	-
Rob Payne	Player	Own the Zone VC	-
(p) Fiona Sweetman	Player	Own the Zone VC	-
(p) Eleanor Udall	Player	Own the Zone VC	-
(p) Mike Hallam Test	Player	Own the Zone VC	-
(p) Sam Jamieson	Player	Own the Zone VC	-
Jon The Enforcer	Player	Own the Zone VC	-
(p) Ollie	Player	Own the Zone VC	-
Macaulay Allen	Player	Own the Zone VC	-
Rob Payne	Team Secretary	Own the Zone VC	-
Alasdair Macleod	Secondary Team Contact	Own the Zone VC	-

To add more roles

- scroll down to 'Assignments'
- type in the name of your member
- Select their role and click 'Add New Assignment'

5

Please note, the roles that have the ability to administrate the team (including entering competitions) are; Team Secretary and Secondary Team Contact