

English Volleyball Association Limited

Notice of the Annual General Meeting to be held on:

Saturday 27th July 2019

Starting at **14:15**

**Location: Volleyball England Hub
SportPark,
Loughborough University,
3 Oakwood Drive
Loughborough, LE11 3QF**





3rd June 2019

Dear Member,

NOTICE: Annual General Meeting, 27th July 2019, @ 14.15

**Volleyball England, SportPark, Loughborough University, 3 Oakwood Drive,
Loughborough, Leicestershire, LE11 3QF**

Please find enclosed papers relating to the Annual General Meeting of the English Volleyball Association, called for 27th July 2019. This information is being sent to all members of the Association entitled to receive notices of general meetings, but kindly note that only members as defined in Clause 9.1.1 of the Articles of Association, i.e. Affiliated Clubs, are eligible to vote. Members that are ineligible to vote are still entitled to attend the AGM.

The Executive Board of English Volleyball Association will conduct all poll votes at the AGM in accordance with the Articles of Association. Details of the voting process and appointed representative / proxy forms will be issued direct to you on or after Monday 8th July 2018.

Please note that all clubs wishing to have a vote at the AGM must confirm their Proxy or Appointed Representative, even if the Appointed Representative is the club chair or secretary, by completing the Proxy or Appointed Representative section on the voting form we will send to you. If a valid form appointing a Proxy or Appointed Representative for your club has not been received at Volleyball England Offices by 12 noon on Tuesday 22nd July 2018, then the member club will not be eligible to have a vote at the AGM.

Clubs and such organisations are reminded of Article 24.5 of the Articles of Association governing General Meetings:

*There are two ways in which Members which are organisations rather than individuals (including for example Clubs and Affiliated Associations) ("**Member Organisations**") may exercise their rights in general meeting, including (where applicable) its rights to attend, speak and/or vote. The first is by appointing a proxy to exercise its rights by notifying the Association of that proxy pursuant to Article 26. Alternatively, a Member Organisation may authorise a person or persons to act as its representative or representatives at any general meeting of the Association ("**Appointed Representative**") by complying with Article 27.*

For reference below please note Articles 26 and 27.

26. APPOINTMENT OF PROXIES

- 26.1 Members may appoint a proxy to exercise their rights in General Meeting, including (where applicable) their rights to attend, speak and/or (in respect of Affiliated Clubs only) vote. Proxies shall be appointed by a notice in Writing ("**Proxy Notice**") which:
 - 26.1.1 states the name and address of the Member appointing the proxy;
 - 26.1.2 identifies the person appointed to be that Member's proxy and the General Meeting in relation to which that person is appointed;
 - 26.1.3 is signed by or on behalf of the Member appointing the proxy, or is authenticated in such manner as the Board may determine; and
 - 26.1.4 is delivered to the Association in accordance with the Articles and any instructions contained in the notice of the General Meeting to which they relate.
- 26.2 Unless a Proxy Notice indicates otherwise, it must be treated as:
 - 26.2.1 allowing the person appointed under it as a proxy discretion as to how to vote on any ancillary or procedural resolutions put to the meeting; and
 - 26.2.2 appointing that person as a proxy in relation to any adjournment of the General Meeting to which it relates as well as the meeting itself.
- 26.3 A person who is entitled to attend, speak or vote (either on a show of hands or on a poll) at a General Meeting may still do so in respect of that meeting or any adjournment of it, even though a valid Proxy Notice has been delivered to the Association by or on behalf of that person. If the person casts a vote in such circumstances, any vote cast by the proxy appointed under the Proxy Notice is not valid.

- 26.4 An appointment under a Proxy Notice may be revoked by delivering to the Association a notice in Writing given by or on behalf of the person by whom or on whose behalf the Proxy Notice was given.
- 26.5 A notice revoking the appointment of a proxy only takes effect if it is delivered before the start of the meeting or adjourned meeting to which it relates.
- 26.6 A Member present in person or by proxy at any meeting of the Association shall be deemed to have received notice of the meeting and of the purposes for which it was called.

27. APPOINTED REPRESENTATIVES

- 27.1 Evidence of appointment of any Appointed Representative must be produced in the form of:
- 27.1.1 an original or certified copy of the resolution of the directors or other governing body of the Member Organisation;
- 27.1.2 a letter confirming the appointment of the representative on the letterhead of the Member Organisation signed by a duly authorised individual and submitted with evidence of the authority under which it was signed; or
- 27.1.3 such other form as the Board may reasonably require.

The following documents are included with this notice:

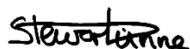
- Agenda which sets out the items to be covered at the Annual General Meeting
- Minutes from the 2018 Annual General Meeting held on 21st July 2019
- Ratification of one non-executive director
- Role Descriptions of the Executive Board to be elected
 - Up to
- Role Descriptions of the work stream Leads to be elected
 - Regional Lead
 - Sitting Volleyball Lead
- Application forms for both Executive Board Director and Volleyball England Lead Role.

Additional documents, ballot papers and candidate profiles will be emailed on or after Monday 8th July 2019 and will be posted on the AGM pages of the Volleyball England website, www.volleyballengland.org/AGM including:

- Biographies of candidates proposed for election (where supplied in time)
- Annual Report 2018-19
- Financial Report 2018-19

Please note: Only affiliated clubs since 1st August 2018 are entitled to vote.

Yours Sincerely



Stewart Dunne
Company Secretary & Chief Operating Officer



June 2019

Dear Member,

Please find enclosed a nomination form for those positions within the Association that come up for re-election at this year's Annual General Meeting and a form for submitting resolutions to the Executive Board for consideration.

The role of the Executive Board includes strategic planning for the Association, co-ordination and monitoring of the Volleyball England Strategic Plan, budgetary and financial management, corporate governance, marketing, member services and the National Office. It requires able and pragmatic visionaries and practitioners to drive this forward. Each Board member is also a Director of the Company (English Volleyball Association Ltd) and has duties and responsibilities for corporate governance and financial stability.

The Executive Board meets no less than four times in each calendar year and a commitment should be shown to attend these meetings, mostly at weekends and occasionally during the week. Time between meetings is also needed to pursue and develop Board matters for the benefit of Volleyball in England and of the Association with bi-monthly sub group meetings. However, these may be conducted using the latest technology available.

Each Executive Board Director and Volleyball Lead has a specific portfolio indicated in the relevant job description which also details the criteria to be considered by the nominations committee. Only those who meet the profile will be eligible to appear on the ballot papers.

This work is essential to meet our new governance requirements and the running and delivery of Volleyball on a national basis. The work programme Leads (formerly Commission Presidents) have at their disposal a collective pool of experts to assist in the delivery of tasks and projects agreed by the Executive Board.

Should you wish to propose someone for office, please discuss it with them beforehand and if necessary consult with a previous post holder or in the case of the new roles, the Chief Executive or Chief Operating Officers', or an Executive Board member. The nominee must be an affiliated member of the Association.

Any and all replacements for the position of any Elected Director shall be selected by the Executive Board for recommendation to the Voting Members for election by an ordinary resolution in general meeting. Candidates for the position of any Elected Director may be nominated by any person, but each candidate shall be required to go through an open recruitment process overseen by the Executive Board following a formal, rigorous and transparent process. All nominations must be supported by the relevant application form duly completed by the nominated individual and contained within this pack.

I look forward to receiving your nomination sheet and any proposed resolutions, duly seconded, not later than midday **Thursday, 4th July 2019** for the nomination to be valid. Please address it for the attention of Stewart Dunne, Company Secretary.

Yours sincerely

A handwritten signature in black ink that reads "Stewart Dunne".

Stewart Dunne
Company Secretary & Chief Operating Officer

NOMINATION FORM

As dictated by the Articles of Association the following posts for Directors on the Executive Board and for Delivery Group Leads are due for election at the 2019 AGM.

OFFICE	PRESENT HOLDER	NOMINATION	Membership Number*
Regional Lead **	Bryan Youlden <i>Not standing</i>		
Sitting Volleyball Lead **	Vacant		
Coaching Lead **	Vacant		

* Referee, Coach, Player Registration number and/or Affiliated club number

**Nomination needs to be supported by an application form completed by the nominated individual

We hereby propose the above-mentioned for positions Volleyball Leads in the office stated above.

	Proposed by	Seconded by
Name (please PRINT IN BLOCK CAPITALS)		
Referee, Coach, Player Registration number		
and/or Affiliated club name and number		
Signature		
Date		

Completed nomination forms and application forms for all posts must be returned to the:

Volleyball England, FAO Stewart Dunne, Company Secretary,
SportPark, 3 Oakwood Drive, Loughborough,
Leicestershire, LE11 3QF

by midday Thursday, 4th July 2019

RESOLUTION FORM

Please complete and submit this form by **midday on Thursday 4th July 2019.**

The Executive Board will consider any proposed resolutions.

Resolution (max. 500 words)

We hereby propose the above-mentioned resolution for consideration by the Executive Board.

Proposed by			Seconded by		
Name (please PRINT IN BLOCK CAPITALS)					
Referee, Coach, Player Registration number					
and/or Affiliated club name and number					
Signature					
Date					

Completed nomination forms and application forms for all posts must be returned to the:

Volleyball England, FAO Stewart Dunne, Company Secretary,
SportPark, 3 Oakwood Drive, Loughborough,
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by midday Thursday, 4th July 2019

Lead for Coaching

Term: 4 years from AGM where elected

Responsible to: Core Market and Technical Directors

Remuneration: This is a voluntary role. Any reasonable out of pocket-expenses will be met in accordance with the Association's Expenses Claim Policy.

Volleyball England is the recognised National Governing Body for Indoor Volleyball, Beach Volleyball and Sitting Volleyball in England. Volleyball England is responsible for the development, promotion and delivery of Volleyball across England.

Volleyball England is currently looking to appoint a voluntary Lead of Coaching

Your role will expect you:

- To provide operational leadership and overview of the coaching landscape
- To support the development, implementation and evolution of the Core Market and Technical Strategies with a focus on Coaching – from grassroots to elite
- Develop a Coaching Strategy / action plan (as part of the Core Market Strategy) that will support the recruitment, development, deployment and recognition of the work done by Volleyball Coaches.
- Support HUB team in the design, coordination, implementation, evaluation and record the effectiveness of the Coaching Strategy
- To support the HUB team to ensuring all products & programmes remain current, meet the changing needs of coaches
- To be the trusted “go to” expert for anything relating to Coaching
- Increase Volleyball England's influence within the coaching environments and with agencies associated with Coaching (Sports Coach UK) ensuring Coaches are supported to ensure lifelong participation
- Support the creation of innovative and dynamic products that lead the way in engaging new coaches in volleyball whilst also generating a commercial return.
- To act as a facilitator in the delivery of Volleyball England's Strategic Plan by working in partnership with the HUB team in ensuring outcomes from the strategy is successfully achieved and monitored
- Play a significant role in Volleyball England's cross-team work to ensure all Coaches are able to tailor the way they operate to meet the needs and motivations of their members/ participants.

We are looking for a candidate who:

- Has an extensive working knowledge of coaching volleyball
- Will be the lead for the operational development of Coaches and will support the development and implementation of the Coaching plan that identifies strategies, pathways and offers opportunities to improve and develop.
- Will help the Insight and Research Director analyse and interpret research to inform plans and products maximising engagement, retention and overall experience of Coaches
- Has an understanding and awareness of the issues facing coaches from local league clubs to performance coaches and the practical, educational, vocational and social needs of players at all levels
- Has a background in Coaching – a minimum of a Level 2 Volleyball England Coaching Qualification and preferably some form of Tutor qualification / experience
- Must have a knowledge and understanding of the safeguarding and welfare standards set by Volleyball England

- Understand and contributes to Volleyball England's strategic vision.
- Expert knowledge of what motivates coaches, their behaviours and attitudes
- Specialist knowledge of the coaching sector including the key pressures they face and support needed
- Understanding of volleyball, including structures within the game
- Strong and expert knowledge of the sports and education landscape
- Will manage working groups focusing on C&YP projects and programmes

Key skills, experience and qualifications required:

- Have a commitment to the purpose, mission, and values of Volleyball England;
- Have an awareness, understanding, and appreciation the needs of the Volleyball England membership and in particular Coaches
- To act morally and ethically in accordance with the values of Volleyball England;
- To avoid conflicts of interest
- To dedicate sufficient time each week to your work for a term of four (4) years
- To be able to maintain confidentiality
- A willingness to take direction and advice from the Board
- To maintain a strategic perspective, vision and ability to work positively within a team
- Takes responsibility for your own actions and visibly supports the SMT and our shared priorities
- Results-focused - understands what is important to staff, members and funders - is committed to achieving goals. Tenacious approach to the delivery of quality outputs
- Excellent communication and interpersonal skills - handles complex and difficult situations with thought and confidence
- To have strong intellectual and analytical abilities; be an innovative thinker and ability to focus on the issues to be dealt with
- Drive and commitment and the ability to demonstrate this to others
- Strong interpersonal, communication and negotiation skills and the ability to develop effective, sustainable partnerships
- Selflessness, integrity, objectivity, accountability, openness, honesty and leadership
- A commitment to the sport and the Company
- Dynamic, enthusiastic and energetic and ability to make things happen
- A willingness to be available to key staff and the membership for advice and enquiries on an ad hoc basis.

Lead for Regions

Term: 4 years from AGM where elected

Responsible to: Core Market Director

Remuneration: This is a voluntary role. Any reasonable out of pocket-expenses will be met in accordance with the Association's Expenses Claim Policy.

Volleyball England is the recognised National Governing Body for Indoor Volleyball, Beach Volleyball and Sitting Volleyball in England. Volleyball England is responsible for the development, promotion and delivery of Volleyball across England.

Volleyball England is currently looking to appoint a voluntary Lead for the Regional Working Group

Your role will expect you:

- To work as part of the Core Market Sub Group to contribute to an overarching Volleyball England Strategy
- To provide operational leadership for Volleyball England Regional Working Group
- To support the strategic delivery, implementation and evolution of the Volleyball England Strategy as it relates to our Core Market
- To be the trusted "go to" expert for anything relating the Core Market
- To support the HUB team to ensuring all products & programmes meet the needs of our Core Market
- Provide expertise in the creation of innovative and dynamic products that lead the way in engaging new and support existing members
- To act as a facilitator in the delivery of Volleyball England's Strategic Plan by working in partnership with the HUB team in ensuring outcomes from the strategy is successfully achieved and monitored
- Play a significant role in Volleyball England's cross-team work to ensure all volunteers are able to deliver, to meet the needs and motivations of Volleyball England members/ participants.

We are looking for a candidate who:

- Have experience and can demonstrated understanding of the Core Market elements of Volleyball
- Support the development and implementation of the Volleyball England Strategy that identifies ways, pathways and offers opportunities to improve and develop individuals.
- Must have a knowledge and understanding of the safeguarding and welfare standards set by Volleyball England
- Understand and contributes to Volleyball England's strategic vision.
- Expert knowledge of what motivates volunteers, their behaviours and attitudes
- Understanding of volleyball, including structures within the game
- Strong and expert knowledge of the sporting landscape

Key skills, experience and qualifications required:

- Have a commitment to the purpose, mission, and values of Volleyball England;
- Have an awareness, understanding, and appreciation the needs of the Volleyball England membership, and in particular officials
- To act morally and ethically in accordance with the values of Volleyball England
- To avoid conflicts of interest
- To dedicate sufficient time each week to your work for a term of four (4) years
- To be able to maintain confidentiality
- A willingness to take direction and advice from the Board
- To maintain a strategic perspective, vision and ability to work positively within a team
- Takes responsibility for your own actions and visibly supports the HUB team and our shared priorities
- Results-focused - understands what is important to staff, members and funders - is committed to achieving goals. Tenacious approach to the delivery of quality outputs
- Excellent communication and interpersonal skills - handles complex and difficult situations with thought and confidence
- To have strong intellectual and analytical abilities; be an innovative thinker and ability to focus on the issues to be dealt with
- Drive and commitment and the ability to demonstrate this to others
- Strong interpersonal, communication and negotiation skills and the ability to develop effective, sustainable partnerships
- Selflessness, integrity, objectivity, accountability, openness, honesty and leadership
- A commitment to the sport and the Association
- Dynamic, enthusiastic and energetic and ability to make things happen
- A willingness to be available to key staff and the membership for advice and enquiries on an ad hoc basis.

Lead for Sitting Volleyball

Term: 4 years from AGM where elected

Responsible to: Core Market Director

Remuneration: This is a voluntary role. Any reasonable out of pocket-expenses will be met in accordance with the Association's Expenses Claim Policy.

Volleyball England is the recognised National Governing Body for Indoor Volleyball, Beach Volleyball and Sitting Volleyball in England. Volleyball England is responsible for the development, promotion and delivery of Volleyball across England.

Volleyball England is currently looking to appoint a voluntary Lead for Sitting Volleyball

Your role will expect you:

- To work as part of the Core Market and (when required) the Technical and Talent (T&T) Sub Groups to support the delivery of the Volleyball England 2017-21 Strategy, but with a focus on Sitting Volleyball
- To provide operational leadership and the guardian of the Sitting Volleyball content within coaching and officiating
- To support the strategic development, delivery, implementation and evolution of the Sitting Volleyball programme with a focus on raising the profile of this part of our sport, competition, club and volunteer development
- Provide technical expertise with the design, coordination, implementation, evaluation and to record the effectiveness of the Sitting Volleyball elements the Volleyball England Strategy
- To support the HUB team to ensuring all products & programmes meet the technical needs of coaches and officials developing and delivering Sitting Volleyball
- To be the trusted "go to" expert for anything relating to Sitting Volleyball development
- Provide the technical expertise in the creation of innovative and dynamic products that lead the way in engaging new and support existing clubs and players within Sitting Volleyball whilst also generating a commercial return
- To act as a facilitator in the delivery of Volleyball England's Strategic Plan by working in partnership with the HUB team in ensuring outcomes from the strategy is successfully achieved and monitored
- Play a significant role in Volleyball England's cross-team work to ensure that Sitting Volleyball is seen as an inclusive part of the volleyball offer and meets the needs and motivations of their clubs and participants.

We are looking for a candidate who:

- Have experience and can demonstrated understanding of all aspects of Sitting Volleyball
- Will be the lead for the operational development of Sitting Volleyball and will support the development and implementation of an action plan that identifies ways, pathways and offers opportunities to improve and develop individuals
- Will help the Insight and Research Director analyse and interpret research to inform plans and products maximising engagement, retention and overall experience of those taking part in Sitting Volleyball
- Must have a knowledge and understanding of the safeguarding and welfare standards set by Volleyball England
- Understand and contributes to Volleyball England's strategic vision.
- Expert knowledge of what motivates players, coaches and officials, their behaviours and attitudes
- Understanding of volleyball, including structures within the game

- Strong and expert knowledge of the sporting landscape

Key skills, experience and qualifications required:

- Have a commitment to the purpose, mission, and values of Volleyball England;
- Have an awareness, understanding, and appreciation the needs of the Volleyball England membership, and in particular those taking part in Sitting Volleyball
- To act morally and ethically in accordance with the values of Volleyball England
- To avoid conflicts of interest
- To dedicate sufficient time each week to your work for a term of four (4) years
- To be able to maintain confidentiality
- A willingness to take direction and advice from the Board
- To maintain a strategic perspective, vision and ability to work positively within a team
- Takes responsibility for your own actions and visibly supports the HUB team and our shared priorities
- Results-focused - understands what is important to staff, members and funders - is committed to achieving goals. Tenacious approach to the delivery of quality outputs
- Excellent communication and interpersonal skills - handles complex and difficult situations with thought and confidence
- To have strong intellectual and analytical abilities; be an innovative thinker and ability to focus on the issues to be dealt with
- Drive and commitment and the ability to demonstrate this to others
- Strong interpersonal, communication and negotiation skills and the ability to develop effective, sustainable partnerships
- Selflessness, integrity, objectivity, accountability, openness, honesty and leadership
- A commitment to the sport and the Association
- Dynamic, enthusiastic and energetic and ability to make things happen
- A willingness to be available to key staff and the membership for advice and enquiries on an ad hoc basis.

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Saturday 21st July 2018 @ 14:00

Playground Meeting Room, SportPark, 3 Oakwood Drive, Loughborough, Leicestershire, LE11 3QF

Present: Adam Walker (AW), Claire Francis (CF), Freda Bussey MBE (FB), Steve Matthews (SM), Jefferson Williams (JW), Ian Wall (IW), Lauri Chandler (LC), Seyram Atubra (SA), Simon Griffiths (SG)

Staff members: Janet Inman (JI), Stewart Dunne (SD), Samantha Jamieson (SJ), Macauley Allen (MA), Rob Payne (RP)

Apologies: Keith Nicholls, Vicky Widdup, Richard Harrison, Nick Heckford, James Murphy, Steve Evans, Bartek Luszcz, Lenny Barry, Nick Shaffery & Kevin Hamblin.

Members Present: Sam Yip (Maidenhead) (SY), Brian Stalker (Honorary Vice President) (BS), Douglas Barr-Hamilton (Coach) (DH), Brian Kendall (Merseyside Volleyball League) (BK), Alan Bell (Wirral VC) (AB), Charlie Orton (London) (CO), Cisel Ormanci (Little Giants) (CO), Tim Godson (Yorkshire Volleyball Association) (TG), Carol Gordon (Malory Eagles) (CG), Richard Callicott (Honorary President) (RC), John Goalen (Richmond Volleyball) (JG), Bryan Youlden (Preston Panthers VC & Bolton VC) (BY),

<i>MINUTE</i>	<i>ITEM</i>	<i>ACTION BY</i>
1/1	Welcome, & all board members asked to introduce themselves to the attendees	AW
1/2	Outlining agenda	AW
1/3	Present & Apologies These are as above.	AW
1 / 4	Call for minutes silence as tribute for former members	AW
1/5	<p>Opening remarks and thanks to volunteers and board members:</p> <p>Stated by addressing the challenging position VE was in upon the new board taking over. Previous issues of the decline in HUB staff, redundancy programme. Congratulations and thanks for keeping the 'Business as usual' for the past year despite issues surrounding VE.</p> <p>Background on last year:</p> <p>Sport England funding significantly reduced, significant distance away from being compliant with SE 12 months ago, financial robustness of VE was also far from compliant, significant decrease in HUB staff & business as usual was expected with half the workforce.</p> <p>Now, VE is significantly more financially robust than 12 months ago, stated that without telling exact figures, approximately £500,000 shift in financial position over last 12 months, re-built bridges with SE and the relationship is much better than before, SE are now directing other NGB's to VE in regards to the best practice with the way VE are working, mention of keeping 'business as usual' going as best as possible, maintaining most key departments and projects going despite major staffing cuts VE made positive steps to improving communication with members via displaying board minutes and other documents on the website, satisfied with the levels of trust VE have built over</p>	

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	<p>the last 12 months with its members. Emphasis on how VE are not yet out of the woods and trouble, however, VE are significantly improved, and everything is now about developing and moving forwards as an organisation. AW hopes in the next year to be more visible to its members.</p>	
1/6	<p>Rob Payne (RP) and Douglas Barr-Hamilton (DH) appointed as tellers to support the voting process</p>	
1/7	<p>Proposed change of agenda: Item 10.0 (Election of officers), to be discussed before item 8.0 (Articles)</p>	AW
1/8	<p>Confirmation of eligibility to vote and voting process: as of 12 noon on Wednesday 18th July 2018, 13 authority to vote had been received, 5 proxy votes were given to the chair, 0 proxy votes given to alternative proxy holders, 8 votes given to appointed representatives of the clubs, with 2 of those stating their clubs voting wishes. No applications were rejected; however one was received over 24 hours after the deadline, and was therefore rejected.</p> <p>One of the voting members was absent from the AGM which may mean the majority number may change slightly. Currently, 9 members hold 12 votes.</p> <p>There is a 75% majority set for resolution under 10.0, and 50% for all other votes.</p> <p>Brian Kendall (BK) – stated that voting and proxy’s was down 50% on last year</p> <p>Stewart Dunne (SD) – States that everyone was mailed multiple times. Added that the reduction may be down to there not being as many resolutions needed, and less actions/matters needed to be voted on such as elected officers.</p> <p>Janet Inman (JI) – Stated that the AGM won’t be held on the same weekend in future AGM’s to ensure other members have the opportunity to attend</p>	SD
2/1	<p>Call for any observation or concerns with the minutes of 2017 AGM –</p> <p>BK – date was unclear on last year’s minutes</p> <p>No other issues raised.</p>	AW
2/2	<p>Call for presentation on areas of the Annual report from members on the top table.</p> <p>JI – Overview on Annual report and current position of VE.</p> <p>RP – Overview on Higher Education Volleyball Officer (HEVO) programme</p> <p>SJ – Technical and Talent, Core Market overview</p> <p>SG – Club Survey, 25% response rate which VE are happy with, next step is to interpret what the survey results mean. Reiterates that there was a need for the club survey, having not conducted one for over two years, and there was a need to be seen to be engaging with its members. SG also states that having briefly looked at the results, there is opportunity for future products and services that VE can offer to help clubs moving forwards both on and off the court. States the importance of transparency with the club survey results.</p> <p>Eager to repeat similar activities with the members in order to engage and learn more about the members, with view of talking with coaches/officials/clubs</p>	AW
2/3	<p>Call for comments or observations on the Annual report (AW)</p>	

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John Goalen (JG) – Thanks for the help of disclosing documents on the website, in particular the funding guide, which answers all questions and needs of the user.

JG – Q regarding the HEVO, and potential blockers for HEVO's setting up clubs, and asking whether future conferences will be livestreamed or recorded in the future?

RP – No plans to livestream, however, eager and willing to share the resources and presentation of the conferences.

Same attendee – It is nice to be able to be at the event/conference for the natural and human feel of the speakers, rather than watching an online presentation.

SD – VE have been developing the livestreaming technologies and are now producing their own livestreams in oppose to paying outside parties to do this for VE. Regarding HEVO conferences, difficult to livestream due to the nature of the conference in terms of moving from room to court.

Question from different attendee – regarding gender of HEVO numbers displayed in presentation, to BUCS numbers in presentation.

SJ – Numbers don't correlate with each other.

Question regarding notes in financial section of Annual report, SD directed to answer this in the financial section of the AGM

Question from Tim Godson (TG) – Seeking clarification on wording for similar statements made by SJ and AW regarding collaboration and building VE from the bottom.

AW – Responds with emphasis on collaboration and calls for members to inform staff (board and HUB) if they are not emphasising collaboration on matters with its members.

JI – Defends the aspect of collaboration by indicating the use of the club survey, to collaborate with its members in order to improve as an organisation.

BK – Questions regarding HEVO programme, and the focus on social volleyball rather than on volleyball club?

He also asks for the members and local clubs to be made aware of who the HEVO's are

Also voices concerns over who the club survey was sent out to and said that when he heard the news of the survey going out to only club secretaries, he was met with the thoughts of VE lacking transparency.

AW – chose two of the three questions and delegated to board to answer – HEVO contacts, and club survey point.

RP – VE take on the advice of BK and agrees that maybe the HEVO details could be more widely shared and states the GDPR compliance with the statement received by the HEVO's regarding data sharing.

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	<p>SD shares the name and tagline of the HEVO programme 'HEVO into club' to emphasise the direction in which HEVO aims to take participants post education.</p> <p>SG in response to the club survey concerns – VE chose an audience for the survey which they knew they could access and stand by the decision as the club secretaries represent the 'buying community' of volleyball. He states that in future surveys or information gathering programmes, the stakeholders BK mentioned may still be contacted.</p> <p>SG also defends the point of BK saying that VE took the easy route of contacting only club secretaries, by stating that club secretaries have been stakeholders who have been seen as 'gatekeepers' in the past.</p> <p>SA adds that the target audience of the survey was specifically designed for that audience as they hold or can access the information regarding the benefits, products and services that are needed for the clubs they represent, and that for this specific survey, the club secretaries were the correct audience.</p> <p>AW – States to BK and the room that the points raised will help VE learn and improve from in the future and encourages more constructive comments in future.</p> <p>SG – Defends the communication activity regarding the club survey, stating that he was happy with the activity conducted surrounding it.</p> <p>Pete Bragg (PB) – Question regarding clubs wanting and needing to know if they have access to HEVO's.</p> <p>JI – In the current transition of HEVO's going into the community, they will be contactable via private email addresses unlike before.</p> <p>BK – Asks if the AGM was holding a 'matters arising' section.</p> <p>AW – Responds saying they will not be holding 'matters arising' as it is not on the agenda.</p>	
<p>2/4</p>	<p>AW - Opens up the floor for questions on the VE accounts</p> <p>Q from Alan Bell (AB)– Material uncertainty and criticism on financials in the annual report.</p> <p>SD – States that in the Annual report that the accounts included what money came in and from whom, and where the money had been spent by VE.</p> <p>AB – Responds saying that more detail is needed, and uses the example of the HEVO programme, VE Beach Tour, NVL and the costs and returns of the programmes.</p> <p>LC – Having joined VE in November 2017, there were no management accounts, no reliable data. Then emphasises that today is the start of better future practice after the following progress throughout the last 12 months:</p> <p>VE since 23rd Feb 2018 – have had to produce 3 years of statutory accounts, 3 external audits, and filing of all documents. LC then emphasises that to move forward with the organisation, all of the work had to be completed, and ensure it is all legalised, and compliant.</p>	

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	<p>AW – Agrees with the point of AB and says that the board will be in a better position to perform all of the points next year.</p> <p>AB – Voices frustration of asking the same question as above for the last few years, however, is proud of the progress that has been made in the last year.</p> <p>LC – States that the information and financial details had been provided in the last few years, she would have doubts about its eligibility and reliability, so now that VE have been made compliant, the future information that will be provided will be accurate. Also emphasises the progress that VE have made financially over the last few years, and that now the numbers and accounts are correct and accurate, they can be shared to members and club in order for them to make correct decisions.</p> <p>AW – He adds further, by saying the as well as some members, the board is proud of where VE have recovered from. He also calls for members to call the organisation out on issues such as this one, throughout the year, and not only at AGM's.</p> <p>AB – Asks for clarity that when the information is available regarding more specific spending and return for specific programmes are available, will it be shared with the members?</p> <p>AW – Thinks that sharing the information will be a good thing and allow further for transparency.</p> <p>AB – Question on material uncertainty, is there a contingency scheme?</p> <p>LC – VE is working on contingency schemes, and certain aspects must become compliant before other schemes can be produced.</p> <p>DH – Question on note on accounts in Annual report.</p> <p>JI and LC – State that the details are in the annual report.</p> <p>Attendee – Offers congratulations on current position in comparison to last year's AGM.</p>	
2/5	Concludes the financial and account section	AW
2/6	<p>8.0 – Appointment of auditors</p> <p>Proposing that VE have delegated authority to go out and tender new auditors.</p> <p>Approved, no objections.</p>	
2/7	<p>10.0 – Articles</p> <p>Votes:</p> <p>LC position of the board</p> <p>For:12</p> <p>Against:0</p>	

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	<p>Abstain: 0</p> <p>Core market director (FB) For: 12 Against: 0 Abstain: 0</p> <p>Competitions and events (SM) For: 12 Against: 0 Abstain: 0</p> <p>Technical Director (RH) For: 12 Against: 0 Abstain: 0</p> <p>Officials Lead (NH) For: 12 Against: 0 Abstain: 0</p> <p>Children's and young people Lead (NS) For: 12 Against: 0 Abstain: 0</p> <p>Beach Volleyball Lead (PS) For: 12 Against: 0 Abstain: 0</p> <p>Regional Lead (Brian) For: 12 Against: 0 Abstain: 0</p>	
<p>3/1</p>	<p>AW Informs audience that the other three roles advertised received no applications, so they will be re-advertised. Subject to the articles being approved, the positions will be approved as non-portfolio holding roles.</p>	

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<p>3/2</p>	<p>Voting: Special resolution in relation to the new articles. Call for observation or comments on new articles: Question from attendee – In the summary regarding clarification regarding honouree roles. CF – Changes with the honouree president roles, SE stated that only 12 members were required to be on the board, meaning one role was removed to comply with this. No further comments.</p> <p>New articles voting: For: 12 Against: 0 Abstain: 0</p>	
<p>3/3</p>	<p>Special mention from AW and FB for Keith Nicholls who has recently retired and left the VE Board.</p>	<p>AW</p>
<p>3/4.</p>	<p>Thanks to Steve Evans and Brian Kendall for work in roles.</p>	<p>AW</p>
<p>3/5</p>	<p>Conclude AGM</p>	<p>AW</p>
<p>3/6</p>		
<p>3/7</p>		
<p>Close</p>		