



June 2011

Dear Colleague,

In accordance with the EVA Articles of Association, I enclose a nomination form for those positions within the Association that come up for re-election at this year's Annual General Meeting.

The role of the Executive Board includes strategic planning for the Association, co-ordination and monitoring of the Volleyball England Strategic Plan, budgetary and financial management, corporate governance, marketing, member services and the National Office. It requires able and pragmatic visionaries and practitioners to drive this forward. Each Board member is also a Director of the Company (English Volleyball Association Ltd) and has duties and responsibilities for corporate governance and financial stability.

The Executive Board meets no less than four times in each calendar year and a commitment should be shown to attend these meetings, mostly held on a Saturday at the National Office, though sometimes midweek at other suitable locations. Time between meetings is also needed to pursue and develop Board matters for the benefit of Volleyball and of the Association.

Each Board Director has a specific portfolio indicated in the title or responsibility for a grouping of Commissions and detailed in the Volleyball England Framework that accompanies the Articles of Association.

Each Commission President has a specific portfolio indicated in the title of the Commission and delivers this against the Terms of Reference in the Volleyball England Framework that accompanies the Articles of Association.

Commission work is essential to the running and delivery of Volleyball on a national basis. The title of the Commission indicates the main area of work but all Commissions need to communicate effectively with each other on a host of matters. There is also a vital need to ensure through Commissions that delivery work of the Strategic Plan is done at Regional, County and Area Association level.

The Commissions are guided by the Board, who agree Budgets, plans, and programmes with the Presidents of Commissions. The Commissions have to ensure targets are met, within the agreed Budget, and provide progress reports to the Board. Commissions should not be regarded as one-person bands and require a number and variety of members. If you feel that you have something to contribute, please let the appropriate Commission President or myself know. The greater the workforce the more we can achieve.

Should you wish to propose someone for office as a Board Member or Commission President, please discuss it with them beforehand and if necessary consult with a previous post holder or a Board member. The nominee must be an affiliated member of the Association.

Any and all replacements for the position of any Elected Director shall be selected by the Executive Board for recommendation to the Voting Members for election by an ordinary resolution in general meeting. Candidates for the position of any Elected Director may be nominated by any person, but each candidate shall be required to go through an open recruitment process overseen by the Executive Board following a formal, rigorous and transparent process. All nominations for Director must be supported by an application form duly completed by the nominated individual. To request an application form and role description please contact Martin Lindsey on m.lindsey@volleyballengland.org or 01509 227722.

I look forward to receiving your nomination sheet, duly seconded, not later than Thursday 30th June 2011 in order for the nomination to be valid. Please address it for my attention.

Yours sincerely,

A handwritten signature in black ink, appearing to read "L. T. Wainwright", with a long, sweeping underline.

Lisa Wainwright
Chief Executive

PLEASE SEE REVERSE FOR NOMINATION FORM

VOLLEYBALL ENGLAND

NOMINATION FORM

As dictated by the Articles of Association the following posts for Directors on the Executive Board and for Commission Presidents are due for election at the 2011 AGM.

OFFICE	PRESENT HOLDER	NOMINATION
President*	Mr Richard Callicott	
Finance Director*	Mr John Boughton	
Playing Director*	Mr Richard Dobell	
Coaches Commission President	Mr Richard Harrison	
Performance Commission President	Mr Alex Bialokoz	
Schools and Youth President	Mr Will Roberts	

*Nomination needs to be supported by an application form completed by the nominated individual

The following posts are not due for re-election in the current cycle.

OFFICE	PRESENT HOLDER
Vice-President	Mr Brian Stalker
Marketing Director	Ms Marzena Bogdanowicz
Development Director	Mrs Janet Inman
Technical Director	Mr Keith Nicholls
Beach Commission	Mr Mark Kontopoulos
Competitions Commission	Mr Paul Bohannan
Referee Commission	Mr Bernard Kilkenny
Regional Commission	Mr Charlie Orton

We hereby propose the above-mentioned for positions on the Executive Board/ Management Committee in the office stated.

	Proposed by	Seconded by
Name (please PRINT IN BLOCK CAPITALS)		
Referee, Coach, Player Registration number		
and/or Affiliated club name and number		
Signature		
Date		

Completed nomination forms and application forms (for Director posts) must be returned to the National Office, FAO Lisa Wainwright, by Thursday 30 June 2011
 Volleyball England, SportPark, Loughborough University, No. 3 Oakwood Drive, Loughborough, Leicestershire, LE11 3QF