



Dear Applicant,

Thank you for your interest in applying for the position of PA to Chief Executive & Board.

The deadline for applications is 5pm on 15/03/2012, completed applications should be returned to:

Martin Lindsey
Head of Operations
Volleyball England
SportPark
Loughborough University
3 Oakwood Drive
Loughborough
LE11 3QF

Or

jobs@volleyballengland.org

You may enclose additional pages to expand the sections in the application, but please do not send in a CV. Please ensure that your name, the post title and reference number are clearly marked on all separate sheets.

Unfortunately, due to the large number of applications we receive, we are unable to reply to each individual applicant. If you have not heard from us within eight weeks of the closing date please presume that you have not been successful on this occasion.

I look forward to receiving your application.

Yours faithfully

A handwritten signature in black ink, appearing to read "M. Lindsey".

Martin Lindsey
Head of Operations